



अखिल भारतीय आयुर्वेद संस्थान, गोवा
ALL INDIA INSTITUTE OF AYURVEDA (AIIA), GOA
(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)
(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

Website: www.aiaa.gov.in

Email: astt-storeofficer2@aiaa.gov.in

Phone Number 011-26950401/02

Tender No.: M-50/61/2023-AIIAGoa

Dated: 20/12/2024

Tender Documents of Empanelment for preparation and supply/installation of rubber stamps, name plates, sign boards with stands & angels, flex banners, stickers etc. for All India Institute of Ayurveda (AIIA), Village-Dhargal, Taluka – Pernem, Manohar Airport Road, Goa- 403513

All India Institute of Ayurveda (AIIA)

Notice Inviting Tender

Chapter-I

The Director, All India Institute of Ayurveda (AIIA), Delhi invites tender under [Single] two bid System of separate. Technical Bid and Financial Bid from reputed and experienced original manufacturer/authorized distributor of the following item.

2. Description of the item(s) is given below:

Item No.	Name & Description	Qty.	Tentative cost (in ₹)
1	Empanelment for preparation and supply/installation of rubber stamps, name plates, sign boards with stands & angles, flex banners, stickers etc. for AIIA, Goa.	As per Annexure-I	1,38,00,000/-

3. SCHEDULE OF TENDER

Sl. No.	Activity Description	Schedule	
a.	Tender No.		
b.	Availability of Tender Document	The tender document can be downloaded from the AIIA web site http://www.aiia.gov.in or from the procurement portal http://eprocure.gov.in/epublish/app	
		Schedule	Time
c.	Document download start date	20.12.2024	18:00 hrs
d.	Bid submission start date	20.12.2024	18:00 hrs
g.	Bid submission end date	08.01.2025	15:00 hrs
h.	Bid opening date	08.01.2025	15:30 hrs
i.	Minimum Validity of tender offer	365 days from the date of opening of technical bid	
j.	Services/Product to be offered	As per BOQ (Annexure-I)	
k.	Tender Document fee	NIL	

4. **Submission of Tenders:** The bid along with the necessary documents should be dropped in the Tender Box placed in the reception area of the All-India Institute of Ayurveda (AIIA), Village-Dhargal, Taluka – Pernem, Manohar International Airport Road, Goa- 403513 on any working day/working hours and up to stipulated date and time. The bid document should be under two bid System of separate.

(i) Technical Bid and (ii) Financial Bid The Technical bid and the financial bid should be sealed by the bidder in separate covers duly super -scribed and both these sealed covers should be placed in a bigger cover which should also be sealed and duly super -scribed.

5. **Clarification on bid documents:** Clarification on bid document may be sought by the bidders as per prescribed schedule over email address astt-storeofficer2@aiia.gov.in.

6. **Amendments:** Any amendments/corrigendum related to bid document, for any reason whether in its own

initiative or in response to clarification requested by bidders, will be published on website of AIIA and on CPPP only. Bidders should check these amendments regularly. AIIA shall not be responsible to notify such amendments/corrigendum to individual bidders.

7. Quality and Cost Based Selection (QCBS):

QCBS will be used for Procurement of the instant tender enquiry, since quality of service is of prime concern.

- (i) Only those responsive proposals that have achieved at least minimum specified qualifying score (i.e. 70) in quality of technical proposal are considered further.
- (ii) After opening and scoring, the financial proposals of responsive technically qualified bidders, a final combined score is arrived at by giving predefined relative weightages for the score of quality of the technical proposal and the score of financial proposal.
- (iii) The minimum qualifying score for the quality of technical proposal and also the relative weightages to be given to the quality and cost (70:30). The proposal with the highest weighted combined score (quality and cost) shall be selected.

8. All India Institute of Ayurveda (AIIA) reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all Bids without assigning any reason. The decision of the Director, AIIA in this regard shall be final and binding on all.


(Dr. ShivaKumar Harti)
Store In-charge

Chapter- II

Instructions for Bidders

1. Tender has been invited under two bid System of separate technical and financial bids. Hence all instructions should be followed properly as mentioned in the bid document.
2. All envelopes should be super-scribed “**Technical and Financial Bid for Empanelment of preparation and supply/installation of rubber stamps, name plates, sign boards with stands & angles, flexe banners, stickers etc. in AIIA for All India Institute of Ayurveda (Satellite Centre) - Goa**”
3. All the annexures/declarations and tender documents should be signed by the bidders. If these are signed by a representative, an authorization letter issued after the date of publication of the tender must be attached. **Tender submitted in loose sheet/unsigned shall not be considered.**
4. The pages of tender document to be submitted by bidder should be properly numbered and an index with the proper page number should be attached to the tender document.
5. Rates quoted in respect of tender should be typed only. **Any cutting, or overwriting shall not be considered.**
6. The bidder shall quote rates in Indian Rupees (INR). Rates quoted in other currency shall be treated as non- responsive and will be rejected.
7. It is responsibility of bidders to ensure timely submission of bids as per the given schedule and must be dropped in the Tender Box. Bids received after the due date will not considered.
8. Contract agreement will be initially for a period of one year which can be extended further for a period of two years (year to year basis).
9. Delivery will be required in staggered mode. Bidder shall have to provide the required items as and when required on receipt of written notice. The supply should be made within a period of one week.
10. Specifications and size of the item may vary as per requirement.
11. L1 will be decided based on the **Quality and Cost Based Selection (QCBS)**.
12. **Eligibility Criteria for bidder**
 - (i) The bidder must have its own set up of printing (Documentary evidence required)
 - (ii) Bidder must have three (03) years of experience of printing and installation of similar category items.
 - (iii) Signed and scanned valid copy of Firm/Company Registration/Incorporation Certificate should be submitted.
 - (iv) Signed and scanned copy of GST Registration and proof of latest quarter GST returns filed copies by the participating Bidder Company should be submitted.
 - (v) Signed and scanned copy of PAN Card in the name of firm/company should be made available.
 - (vi) Bidder shall have to submit an undertaking that their firm is not blacklisted or in liquidation.
13. **Payment Terms and Conditions:** The requirement of item is in staggered delivery mode; therefore, payment shall be done on order basis on actual delivery and successful completion of the installation of items.

Technical Specifications

BoQ for rate contract of signages for AIIA GOA				
Sl.No	TYPE OF SIGNAGE	Technical specifications	Unit	Approximate requirement
A.	CEILING HANGING AND WALL PROJECTED			
1.	ALUMINIUM ACRYLIC VINYL (WALL PROJECTED AND HANGING TYPE)	Modular Aluminum extrusions (Alloy 6060 as per European standards EN755-2-2008 tensile strength 190 mpa typical BHN is 70 from virgin aluminum homogeneous billet)with Premium grade Anodizing (Thickness 15-20 microns) as per International standards, with Lifetime warranty under normal working conditions. Sign is single sided with aluminum profile click fitted on 2 plastic moulded endcaps. Sign is including all plastic injection moulded end caps black in shade which are directly press fitted ,media (vinly) warapping by virtue of design of profiles.we make MPI panels fitted and installed at site in plumb and level at specified location as per drawing to the satisfaction of the engineer-in-charge.	SQ INCH	65916
B.	WALL MOUNTED INDOOR SIGNAGE			
1.	ALU PROFILE+ ACRYLIC AND VINYL	Indoor signage made in 3 mm acp base with modular aluminum frame and artwork printed on one side vinyl pasted as per the approved artwork on same. Life time warrenty under normal working condition for aluminum frame 7 year warranty on Acp and 3 year warranty on printed vinyl for indoor signages	SQ FOOT	1000
2.	ACRYLIC AND VINYL	Indoor signage made in 5 MM acrylic signage pasted with vinyl as per approved design mounted on flat surface acrylic color as per branding design	SQ INCH	1,60,000
3.	ACP AND VINYL	Indoor signage made in 3 mm acp base and artwork printed on one side vinyl pasted as per the approved artwork on same. For aluminium frame 7 year warranty on acp and 3 year warrenty on printed vinyl for indoor signages	SQ FOOT	144
4.	SUNBOARD 3MM AND VINYL	Indoor signage made in 3 mm sunboard base and artwork printed on one side vinyl (Glossy/matte finish) pasted as per the approved artwork on same.	SQ FOOT	3000

5.	SUNBOARD 5MM AND VINYL	Indoor signage made in 5 mm sunboard base and artwork printed on one side vinyl (Glossy/matte finish) pasted as per the approved artwork on same.	SQ FOOT	1500
C.	FOR OUTSIDE OPD ROOM AND DEPT			
6.	ALUMINIUM VINYL	Modular Aluminium extrusions (Alloy 6060 as per European standards EN755-2-2008 tensile strength 190 mpa typical BHN is 70 from virgin aluminium homogeneous billet)with Premium grade Anodizing (Thickness 15-20 microns) as per International standards, with Lifetime warranty under normal working conditions. Clip on plates used for adding multiple names of doctors departments or as per requirement .	SQ INCH	13824
D.	VINYL CUTTING ON PLOTTER	Vinyl cutting on plotter as per the approved design pasted on glass to reduce transparency or branding profile . 5 years	SQ INCH	200
E.	OUTDOOR 3D LETTER SIGNAGES			
1.	ACP ACRYLIC VINYL ALUMINIUM GI PIPE	Outdoor signages made with GI pipe fabrication with epoxy paint flattened and framed in an aluminium pipe used for mounting 3 mm ACP . And cast acrylic letters with led modules as per design with waterproof power supply and weatherproof electrical box. 1 year warranty on the power supply and modules 5 years warranty for GI structure other than elemental and normal wear and tear. 3-year warranty on acrylic letters against fading other than blue and purple colour acrylic .	SQ FOOT	1000
2	ACP SHEET	Retroreflective ACP Sheet 10mm with design, print and installation	SQ INCH	1500 0
		Retroreflective ACP Sheet 8mm with design, print and installation	SQ INCH	15000
		Retroreflective ACP Sheet 5mm with design, print and installation	SQ INCH	15000
		Retroreflective ACP Sheet 3mm with design, print and installation	SQ INCH	10000
		Retroreflective ACP Sheet 1mm with design, print and installation	SQ INCH	15000
3	GI PIPE	GI Pipe, 3Inch, 3mm thickness, (with installation),	meter	50
4	GI PIPE	GI Pipe, 2 Inch, 3mm thickness, (with installation)	meter	50
5	GI PIPE	GI Pipe, 1 Inch, 3mm thickness, (with installation)	meter	50
6	SS PIPE	SS 304 pipe 1inch, 3mm (with installation)	meter	50
7	SS PIPE	SS 304 pipe 2inch, 3mm thickness (with installation)	meter	50
8.	SS PIPE	SS 304 pipe 3inch, 3mm thickness (with installation)	meter	50
F.	BOTH SIDE PYLON SIGNAGES			

1.	PYLON SIGNAGES	Out door signages made with GI pipe fabrication with epoxy paint flattened and framed in aluminium pipe used for mounting 3 mm acp . Cast acrylic letters with LED modules as per design with a waterproof power supply and weatherproof electrical box . 1-year warranty on power supply and modules 5, years warranty for GI structure other than elemental and normal wear and tear. 3-year warranty on acrylic letters against fading other than blue and purple color acrylic.	SQFOOT	960
G.	ULTRA SLIM EXTRA BRIGHT LED FRAMES	Ultra Slim Extra Bright LED Frames are designed to be thin and lightweight, with a typical thickness ranging from 19mm to 30mm, making them easy to mount on walls. 4-10Watt. Light source- LED, Film (content) –easily changeable (All sizes A1,A2,A3,A4,A5 B1,B2). Price inclusive of installation and content design	Per square inch	150000
H.	ROLL UP STANDY	Design and print on premium flex - Size 3ft *6ft	per piece	as required
1.	LETTERS – BRASS MATERIAL	Brass Letter (English 1 inch per letter)	Per letter	As required
		Brass Letter (Hindi 1 inch per letter)	Per letter	As required
		Brass Letter (English 1.5 inch per letter)	Per letter	As required
		Brass Letter (Hindi 1.5 inch per letter)	Per letter	As required
		Brass Letter (English 2 inch per letter)	Per letter	As required
		Brass Letter (Hindi 2 inch per letter)	Per letter	As required
		Brass Letter (English 2.5 inch per letter)	Per letter	As required
		Brass Letter (Hindi 2.5 inch per letter)	Per letter	As required
		Brass Letter (English 3 inch per letter)	Per letter	As required
		Brass Letter (Hindi 3 inch per letter)	Per letter	As required
		Brass Letter (English 4 inch per letter)	Per letter	As required
		Brass Letter (Hindi 4 inch per letter)	Per letter	As required
		Brass Letter (English 5 inch per letter)	Per letter	As required
		Brass Letter (Hindi 5 inch per letter)	Per letter	As required
2.	LETTERS – STEEL MATERIAL	Steel Letter (English 1 inch per letter)	Per letter	As required
		Steel Letter (Hindi 1 inch per letter)	Per letter	As required
		Steel Letter (English 1.5 inch per letter)	Per letter	As required
		Steel Letter (Hindi 1.5 inch per letter)	Per letter	As required
		Steel Letter (English 2 inch per letter)	Per letter	As required
		Steel Letter (Hindi 2 inch per letter)	Per letter	As

				required
		Steel Letter (English 2.5 inch per letter)	Per letter	As required
		Steel Letter (Hindi 2.5 inch per letter)	Per letter	As required
		Steel Letter (English 3 inch per letter)	Per letter	As required
		Steel Letter (Hindi 3 inch per letter)	Per letter	As required
		Steel Letter (English 4 inch per letter)	Per letter	As required
		Steel Letter (Hindi 4 inch per letter)	Per letter	As required
		Steel Letter (English 5 inch per letter)	Per letter	As required
		Steel Letter (Hindi 5 inch per letter)	Per letter	As required
3.	LETTERS – PLASTIC MATERIAL	Plastic Letter (English 1 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 1 inch per letter)	Per letter	As required
		Plastic Letter (English 1.5 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 1.5 inch per letter)	Per letter	As required
		Plastic Letter (English 2 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 2 inch per letter)	Per letter	As required
		Plastic Letter (English 2.5 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 2.5 inch per letter)	Per letter	As required
		Plastic Letter (English 3 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 3 inch per letter)	Per letter	As required
		Plastic Letter (English 4 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 4 inch per letter)	Per letter	As required
		Plastic Letter (English 5 inch per letter)	Per letter	As required
		Plastic Letter (Hindi 5 inch per letter)	Per letter	As required
J.	NAME PLATE/ DISPLAY PLATES	Name Plate Ordinary vinyl bilingual (per Sq. Inch)	Sq. Inch	2000
		Name Plate acrylic (thickness 5mm) Black or required Colour (per Sq. Inch) bilingual	Sq. Inch	2000
		Steel Name Plate (per Sq. Inch) bilingual - embossed	Sq. Inch	2000
		Brass Name Plate (per Sq. Inch) bilingual-embossed	Sq. Inch	2000
		ACP name plate (3mm) with vinyl pasting (color) with 1 metre GI pipe 3mm thickness as a stand for the sign boards for displaying the nomenclature of medicinal plants.	Per piece	Per stand
K.	FLEX AND	(WITH MATERIAL, DESIGN, PRINTING		

	BANNERS	AND INSTALLATION)		
		Normal flex	Sqft	500
		Star flex	Sqft	500
		Backlit boards	Sqft	500
		Backlit premium	Sqft	500
		Vinyl (with front sticker)	Sqft	1000
		Vinyl (with back sticker)	Sqft	2000
		Backlit vinyl	Sqft	1000
		Eco print	Sqft	500
		Normal Flex with metal frame	Sq.ft	1000
		Star Flex with metal frame	Sq.ft	1000
L.	STAMPS	Manual stamps special flash self-inking (48*12 mm)	Per unit	As required
		Manual stamps special flash (48*17mm) self-inking bilingual	Per unit	As required
		Manual stamps special bilingual (60*25mm) flash self-inking	Per unit	As required
		Manual stamps special bilingual (70*37mm) flash self-inking	Per unit	As required
		Manual stamps Brief flash self-inking stamp (60*20mm)	Per unit	As required
		Computerized stamps with special flash self-inking (48*12 mm)	Per unit	As required
		Computerized stamps special flash (48*17mm) self-inking bilingual	Per unit	As required
		Computerized stamps special bilingual (60*25mm) flash self-inking	Per unit	As required
		Computerized stamps special bilingual (70*37mm) flash self-inking	Per unit	As required
		Computerized stamps Brief flash self-inking stamp (60*20mm)	Per unit	As required
		Rectangular self inked date stamp	Per unit	As required
		Ink for self ink stamps	25ml/bottle	As required
M	ID CARDS WITH LANYARDS	Premium ID cards should be made from high-quality PVC or plastic composite material with a glossy or matte finish, measuring 85.60 mm x 53.98 mm and 0.76 mm in thickness (credit card size). They should feature full-color, high-resolution (300-600 dpi) printing on both sides, allowing for personalized information such as name, photo, designation, and department. Optional security features like holographic overlays, barcodes, QR codes, or RFID chips can be included for enhanced functionality and access control. The cards should be durable, scratch-resistant, and waterproof, with optional lamination for extra protection. Card holder should be of a durable metal. Accessories such as custom lanyards with breakaway clasps, transparent cardholders, and clips should also be provided.	Per card	150-200per year

N	VISITING CARDS	<p>Premium visiting cards should be crafted using high-quality paper or cardstock, with a weight ranging between 300-400 GSM for durability and a professional feel. They can be finished in either a matte or glossy style, depending on preference, with options for textured, linen, or metallic finishes for added elegance. Standard dimensions should be 3.5 x 2 inches (88.9 mm x 50.8 mm), ensuring a sleek and compact design.</p> <p>The cards should feature full-color, high-resolution (300-600 dpi) printing on one or both sides, allowing for clear presentation of details such as name, designation, company logo, contact information, and website. Customizable elements like embossed logos, foil stamping, spot UV coating, or raised lettering can be added for a premium touch.</p>	100 cards /box	20-50 boxes/year
M	CERTIFICATE S	Printing of certificates of 200gsm- Glossy/matte finish	Per piece	500
N	COLOR PAMPHLET/BROCHURE PRINTING	A5 SIZE – Multicolour Glossy/matte finish – bifold/trifold/zfold 100-200gsm	Per page	1000
		A4 SIZE – Multicolour, Glossy/matte finish - bifold/trifold/zfold 100-200gsm	Per page	1000
O	INVITATION CARD WITH ENVELOPS	Multicolour, 100-200GMS glossy/matte finish	Per card	500

Bid Security Declaration by the Bidder

I/we, M/s _____ hereby undertake and accept that if I/We withdraw or modify my/our Bids during the period of validity, or if I/We am/are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We _____ shall have no objection if I/We am/are suspended for the two years from the date of being eligible to submit Bids for contracts with All India Institute of Ayurveda, New Delhi.

Seal, Name & Address of the Bidder/Authorized person

Telephone No. & Email ID

FINANCIAL Bid

BoQ for rate contract of signages for AIIA GOA

Sl.No	TYPE OF SIGNAGE	Technical specifications	Unit	Approximate requirement	Rate
B.	CEILING HANGING AND WALL PROJECTED				
2.	ALUMINIUM ACRYLIC VINYL (WALL PROJECTED AND HANGING TYPE)	Modular Aluminum extrusions (Alloy 6060 as per European standards EN755-2-2008 tensile strength 190 mpa typical BHN is 70 from virgin aluminium homogeneous billet)with Premium grade Anodizing (Thickness 15-20 microns) as per International standards, with Lifetime warranty under normal working conditions. Sign is single sided with aluminum profile click fitted on 2 plastic moulded endcaps. Sign is including all plastic injection moulded end caps black in shade which are directly press fitted ,media (vinly) warapping by virtue of design of profiles.we make MPI panels fitted and installed at site in plumb and level at specified location as per drawing to the satisfaction of the engineer-in-charge.	SQ INCH	65916	
B.	WALL MOUNTED INDOOR SIGNAGE				
6.	ALU PROFILE+ ACRYLIC AND VINYL	Indoor signage made in 3 mm acp base with modular aluminium frame and artwork printed on one side vinyl pasted as per the approved artwork on same. Life time warrenty under normal working condition for aluminium frame 7 year warranty on Acp and 3 year warranty on printed vinyl for indoor signages	SQ FOOT	1000	
7.	ACRYLIC AND VINYL	Indoor signage made in 5 MM acrylic signage pasted with vinyl as per approved design mounted on flat surface acrylic color as per branding design .	SQ INCH	1,60,000	
8.	ACP AND VINYL	Indoor signage made in 3 mm acp base and artwork printed on one side vinyl pasted as per the approved artwork on same. For aluminium frame 7 year warranty on acp and 3 year warrenty on printed vinyl for indoor signages	SQ FOOT	144	
9.	SUNBOARD 3MM AND VINYL	Indoor signage made in 3 mm sunboard base and artwork printed on one side vinyl (Glossy/matte finish) pasted as per the approved artwork on same.	SQ FOOT	3000	

10.	SUNBOARD 5MM AND VINYL	Indoor signage made in 5 mm sunboard base and artwork printed on one side vinyl (Glossy/matte finish) pasted as per the approved artwork on same.	SQ FOOT	1500	
C.	FOR OUTSIDE OPD ROOM AND DEPT				
6.	ALUMINIUM VINYL	Modular Aluminium extrusions (Alloy 6060 as per European standards EN755-2-2008 tensile strength 190 mpa typical BHN is 70 from virgin aluminium homogeneous billet)with Premium grade Anodizing (Thickness 15-20 microns) as per International standards, with Lifetime warranty under normal working conditions. Clip on plates used for adding multiple names of doctors departments or as per rrequirement .	SQ INCH	13824	
D.	VINYL CUTTING ON PLOTTER	Vinyl cutting on plotter as per the approved design pasted on glass to reduce transparency or branding profile . 5 years	SQ INCH	200	
E.	OUTDOOR 3D LETTER SIGNAGES				
1.	ACP ACRYLIC VINYL ALUMINIUM GI PIPE	Outdoor signages made with GI pipe fabrication with epoxy paint flattened and framed in an aluminium pipe used for mounting 3 mm ACP . And cast acrylic letters with led modules as per design with waterproof power supply and weatherproof electrical box. 1 year warranty on the power supply and modules 5 years warranty for GI structure other than elemental and normal wear and tear. 3-year warranty on acrylic letters against fading other than blue and purple colour acrylic .	SQ FOOT	1000	
2	ACP SHEET	Retroreflective ACP Sheet 10mm with design, print and installation	SQ INCH	15000	
		Retroreflective ACP Sheet 8mm with design, print and installation	SQ INCH	15000	
		Retroreflective ACP Sheet 5mm with design, print and installation	SQ INCH	15000	
		Retroreflective ACP Sheet 3mm with design, print and installation	SQ INCH	10000	
		Retroreflective ACP Sheet 1mm with design, print and installation	SQ INCH	15000	
3	GI PIPE	GI Pipe, 3Inch, 3mm thickness, (with installation),	meter	50	
4	GI PIPE	GI Pipe, 2 Inch, 3mm thickness, (with installation)	meter	50	
5	GI PIPE	GI Pipe, 1 Inch, 3mm thickness, (with installation)	meter	50	
6	SS PIPE	SS 304 pipe 1inch, 3mm (with installation)	meter	50	
7	SS PIPE	SS 304 pipe 2inch, 3mm thickness (with installation)	meter	50	
8	SS PIPE	SS 304 pipe 3inch, 3mm thickness (with installation)	meter	50	

F.	BOTH SIDE PYLON SIGNAGES				
1.	PYLON SIGNAGES	Out door signages made with GI pipe fabrication with epoxy paint flattened and framed in aluminium pipe used for mounting 3 mm acp . Cast acrylic letters with LED modules as per design with a waterproof power supply and weatherproof electrical box . 1-year warranty on power supply and modules 5, years warranty for GI structure other than elemental and normal wear and tear. 3-year warranty on acrylic letters against fading other than blue and purple color acrylic.	SQFOOT	960	
G.	ULTRA SLIM EXTRA BRIGHT LED FRAMES	Ultra Slim Extra Bright LED Frames are designed to be thin and lightweight, with a typical thickness ranging from 19mm to 30mm, making them easy to mount on walls. 4-10Watt. Light source- LED, Film (content) –easily changeable (All sizes A1,A2,A3,A4,A5 B1,B2). Price inclusive of installation and content design	Per square inch	150000	
H.	ROLL UP STANDY	Design and print on premium flex - Size 3ft *6ft	per piece	as required	
1.	LETTERS – BRASS MATERIAL	Brass Letter (English 1 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 1 inch per letter)	Per letter	As required	
		Brass Letter (English 1.5 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 1.5 inch per letter)	Per letter	As required	
		Brass Letter (English 2 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 2 inch per letter)	Per letter	As required	
		Brass Letter (English 2.5 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 2.5 inch per letter)	Per letter	As required	
		Brass Letter (English 3 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 3 inch per letter)	Per letter	As required	
		Brass Letter (English 4 inch per letter)	Per letter	As required	
		Brass Letter (Hindi 4 inch per letter)	Per letter	As required	
		Brass Letter (English 5 inch per letter)	Per letter	As required	
Brass Letter (Hindi 5 inch per letter)	Per letter	As required			
2.	LETTERS – STEEL MATERIAL	Steel Letter (English 1 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 1 inch per letter)	Per letter	As required	
		Steel Letter (English 1.5 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 1.5 inch per letter)	Per letter	As required	
		Steel Letter (English 2 inch per letter)	Per letter	As required	
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		Steel Letter (English 2.5 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 2.5 inch per letter)	Per letter	As required	
		Steel Letter (English 3 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 3 inch per letter)	Per letter	As required	
		Steel Letter (English 4 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 4 inch per letter)	Per letter	As required	

		Steel Letter (English 5 inch per letter)	Per letter	As required	
		Steel Letter (Hindi 5 inch per letter)	Per letter	As required	
3.	LETTERS – PLASTIC MATERIAL	Plastic Letter (English 1 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 1 inch per letter)	Per letter	As required	
		Plastic Letter (English 1.5 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 1.5 inch per letter)	Per letter	As required	
		Plastic Letter (English 2 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 2 inch per letter)	Per letter	As required	
		Plastic Letter (English 2.5 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 2.5 inch per letter)	Per letter	As required	
		Plastic Letter (English 3 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 3 inch per letter)	Per letter	As required	
		Plastic Letter (English 4 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 4 inch per letter)	Per letter	As required	
		Plastic Letter (English 5 inch per letter)	Per letter	As required	
		Plastic Letter (Hindi 5 inch per letter)	Per letter	As required	
J.	NAME PLATE/ DISPLAY PLATES	Name Plate Ordinary vinyl bilingual (per Sq. Inch)	Sq. Inch	2000	
		Name Plate acrylic (thickness 5mm) Black or required Colour (per Sq. Inch) bilingual	Sq. Inch	2000	
		Steel Name Plate (per Sq. Inch) bilingual - embossed	Sq. Inch	2000	
		Brass Name Plate (per Sq. Inch) bilingual-embossed	Sq. Inch	2000	
		ACP name plate (3mm) with vinyl pasting (color) with 1 metre GI pipe 3mm thickness as a stand for the sign boards for displaying the nomenclature of medicinal plants.	Per piece	Per stand	
K.	FLEX AND BANNERS	(WITH MATERIAL, DESIGN, PRINTING AND INSTALLATION)			
		Normal flex	Sqft	500	
		Star flex	Sqft	500	
		Backlit boards	Sqft	500	
		Backlit premium	Sqft	500	
		Vinyl (with front sticker)	Sqft	1000	
		Vinyl (with back sticker)	Sqft	2000	
		Backlit vinyl	Sqft	1000	
		Eco print	Sqft	500	
		Normal Flex with metal frame	Sq.ft	1000	
		Star Flex with metal frame	Sq.ft	1000	
L.	STAMPS	Manual stamps special flash self-inking (48*12 mm)	Per unit	As required	
		Manual stamps special flash (48*17mm) self-inking bilingual	Per unit	As required	
		Manual stamps special bilingual (60*25mm) flash self-inking	Per unit	As required	

		Manual stamps special bilingual (70*37mm) flash self-inking	Per unit	As required	
		Manual stamps Brief flash self-inking stamp (60*20mm)	Per unit	As required	
		Computerized stamps with special flash self-inking (48*12 mm)	Per unit	As required	
		Computerized stamps special flash (48*17mm) self-inking bilingual	Per unit	As required	
		Computerized stamps special bilingual (60*25mm) flash self-inking	Per unit	As required	
		Computerized stamps special bilingual (70*37mm) flash self-inking	Per unit	As required	
		Computerized stamps Brief flash self-inking stamp (60*20mm)	Per unit	As required	
		Rectangular self inked date stamp	Per unit	As required	
		Ink for self ink stamps	25ml/bottle	As required	
M	ID CARDS WITH LANYARDS	Premium ID cards should be made from high-quality PVC or plastic composite material with a glossy or matte finish, measuring 85.60 mm x 53.98 mm and 0.76 mm in thickness (credit card size). They should feature full-color, high-resolution (300-600 dpi) printing on both sides, allowing for personalized information such as name, photo, designation, and department. Optional security features like holographic overlays, barcodes, QR codes, or RFID chips can be included for enhanced functionality and access control. The cards should be durable, scratch-resistant, and waterproof, with optional lamination for extra protection. Card holder should be of a durable metal. Accessories such as custom lanyards with breakaway clasps, transparent cardholders, and clips should also be provided.	Per card	150-200per year	
N	VISITING CARDS	Premium visiting cards should be crafted using high-quality paper or cardstock, with a weight ranging between 300-400 GSM for durability and a professional feel. They can be finished in either a matte or glossy style, depending on preference, with options for textured, linen, or metallic finishes for added elegance. Standard dimensions should be 3.5 x 2 inches (88.9 mm x 50.8 mm), ensuring a sleek and compact design. The cards should feature full-color, high-resolution (300-600 dpi) printing on one or both sides, allowing for clear presentation of details such as name, designation, company logo, contact information, and website. Customizable elements like embossed logos, foil stamping, spot UV coating, or raised lettering can be added for a premium touch.	100 cards /box	20-50 boxes/ year	
M	CERTIFICATES	Printing of certificates of 200gsm- Glossy/matte finish	Per piece	500	

N	COLOR PAMPHLET/BROCHURE PRINTING	A5 SIZE – Multicolour Glossy/matte finish – bifold/trifold/zfold 100-200gsm	Per page	1000	
		A4 SIZE – Multicolour, Glossy/matte finish - bifold/trifold/zfold 100-200gsm	Per page	1000	
O	INVITATION CARD WITH ENVELOPS	Multicolour, 100-200GMS glossy/matte finish	Per card	500	
P	Mementos	Mementos with design – Acrylic/PVC/Pop	Per square Inch	500 per year	

Signature and seal of the firm

Note:

- The Rates should be quoted inclusive of all taxes; viz. Freight, Packing, Forwarding, Insurance, Transportation applicable GST upto the F.O.R. AIIA, Delhi basis.
- The Bidder will quote firm rates inclusive of all Taxes & expenditure upto F.O.R. to AIIA, GOA basis. The AIIA, GOA will release payment claim against accepted supply after deductions of TDS as per prevailing Tax Rules and LD (If any) as per the Terms & Condition mentioned in the Tender.

QCBS Criteria for Technical Evaluation

S. No.	Evaluation parameter	Maximum Marks	Methodology
1.	Years of Experience	15 Marks	<ul style="list-style-type: none"> i. Above 9 Years and above- 15 Marks ii. Above 6 to 9 Years – 10 Marks iii. Above 3 to 6 Years – 5 Marks iv. Up to 3 Years-(0-3)Marks
2.	Similar Experience Of work in Central store Government, Public sector Undertakings, Autonomous Bodies of Centra/State Government (Total number of different clients with minimum served in last 3 FY)	15 Marks	<ul style="list-style-type: none"> i. More than 5 similar works - 15 Marks ii. 5 similar works - 10 Marks iii. 4 similar works- 5 Marks iv. upto 3 similar works- 0 Marks
3.	Avg. Annual Turnover from Similar business in last 5 financial years	15 Marks	<ul style="list-style-type: none"> i. More than Rs. 2cr-15 marks ii. Between Rs. 1 cr to 2 cr – 10 Marks iii. Between Rs. 50 Lakh to 1 cr – 5 marks iv. Below Rs. 50 lakh- 0 marks
4.	Monetary value of the contract in last 5 financial years (Maximum contract value of a single contract executed in last 5 FY)	15 Marks	<ul style="list-style-type: none"> i. More than Rs. 2cr-15 marks ii. Between Rs. 1 cr to 2 cr – 10 Marks iii. Between Rs. 50 Lakh to 1 cr – 5 marks iv. upto Rs. 50 lakh- 0 marks
5.	Presentation of the Bidder	40 Marks	<ul style="list-style-type: none"> i. Understanding of the requirement ii. Details of resources of the bidder and capability of handle the services iii. Plan for execution of similar works in good manner.
Total Marks		100	

ALL INDIA INSTITUTE OF AYURVEDA DELHI
PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

PFMS UNIQUE CODE:

VENDOR REGISTRATION FORM

Sl. No.	Head Name	Details
1.	Name of the Vendor	
2.	Father/Husband/Owner Name	
3.	Date of Birth	
4.	PAN Number	
5.	GSTIN	
6.	Aadhar Number	
7.	TAN Number	
8.	TIN Number	
9.	Service Tax No	
10.	Address1	
11.	Address2	
12.	Address3	
13.	City	
14.	Country	
15.	State	
16.	District	
17.	Pin Code	
18.	Mobile No.	
19.	Phone No.	
20.	Email ID	
21.	Bank Name	
22.	IFSC Code	
23.	Account Number	
DATE:		
PLACE:		VENDOR SIGNATURE WITH SEAL
Note: <i>All related self-attested documents also enclosed with this form</i>		

